

2016-17 Formative Assessment Grant: Fiscal FAQs

- 1) Are corporations required to submit a Final Report to IDOE for the Formative Assessment Grant?

Yes. Corporations must complete and submit the 2016-17 Formative Assessment Final Report form by 4:00 p.m. (Eastern) on May 8, 2017. To access the Final Report Form (opens April 3), log in to the online Formative Assessment Grant application site (www.formativegrant.doe.in.gov) and choose the "Final Report Form" option on the left of the screen.

- 2) What is the grant period for the 2016-17 Formative Assessment Grant?

This funding must be applied to the 2016-17 school year.

- 3) What can funds from the 2016-17 Formative Assessment Grant be applied to?

- English/Language Arts and/or Math formative assessment tests that meet specific criteria
- Basic professional development to assist staff with formative assessment test implementation fidelity and appropriate use of formative assessment test data
- Diagnostic analysis of student performance
- Student performance reports and analysis for teachers and parents
- Differentiated learning tools for educators, students, and parents that support areas of instructional need

- 4) Our corporation used general funds or textbook funds to pay for formative assessments that were administered during the 2016-17 school year. Is it acceptable to use the Formative Assessment Grant funding to pay back these funds?

Yes. The corporation should maintain records of the transactions on file at the local level.

- 5) What should our corporation do if we have funds remaining from the 2016-17 Formative Assessment Grant?

- Be sure to check the allowable expenses listed above in number 3.
- Return any leftover funds to the Indiana Department of Education.
 - Provide a signed and dated memo on school letterhead which includes:
 - Corporation name and number
 - "Formative Assessment Grant" remaining funds
 - Amount of funds being returned
 - Reason for return
 - Send a check for the amount being returned to the Indiana Department of Education at the following address:

Office of Student Assessment
Attention: Mary Williams
115 W Washington St.
South Tower, Suite 600
Indianapolis, IN 46204

Please send any questions to the Office of Student Assessment via email at FormativeAssessments@doe.in.gov or call Mary Williams at 317-234-5602.